



औरंगाबाद छावनी परिषद
बंगला नं. १०, नगर रोड, औरंगाबाद छावनी,
औरंगाबाद, महाराष्ट्र-431002



दूरभाष : 0240-2370806 | ई-मेल: aur.recruitment@gmail.com

File No. 78/CB/Appointment/2022-23/

Date: 30 November, 2022

EMPLOYMENT NOTICE

1. The Aurangabad Cantonment Board invites the offline applications in prescribed format from eligible candidates for direct recruitment to the below mentioned posts. Complete applications in all respects should reach to the Office of the Cantonment Board, Aurangabad, B. No. 10, Opposite Income Tax Office, Nagar Road, Cantonment Aurangabad-431002 (Maharashtra).

(Last Date for receipt of offline applications is 06/01/2023 till 06:15 pm)

2. Candidates must clearly write on the top of the envelope **“APPLICATION FOR THE POST OF in category (UR, SC, ST, OBC, EWS)”** while sending the application form.

3. Description of Posts: -

Sr. No.	Name of post	Pay scale as per MCS (RP) Rules, 2019	Category-wise break-up					Total No. of Post
			UR	OBC	SC	ST	EWS	
01	Junior Clerk	S-6: 19900-63200	03	01	--	--	--	04
02	Dresser	S-5: 18000 – 56900	01	--	--	--	--	01
03	Electrician	S-6:19900 – 63200	01	--	--	--	--	01
04	Lab Assistant	S-7: 21700-69100	01	--	--	--	--	01
05	Mali	S-1:15000-47600	01	--	--	--	--	01
06	Mazdoor	S-1:15000-47600	01	--	--	--	--	01
07	Midwife	S-6:19900-63200	01	--	--	--	--	01
08	Peon	S-1: 15000-47600	02	01	--	--	--	03
09	Pump Operator	S-6: 19900-63200	01	--	--	--	--	01
10	Safai-Karmachari	S-1: 15000-47600	07	07	--	01	01	16
11	Valve Man	S-1:15000 – 47600	01	--	--	--	--	01

(Number of vacancies / posts may vary as per administrative exigencies / approvals)

Note:

1. Post Reserved for Person with Disability (PWD):

One (01) post out of Sr. No. 01, One (01) post out of Sr. No.08 and Two (02) posts out of Sr. No.10 are reserved for Visually Impairment / Hearing Impairment/Locomotor as per The Rights of Person with Disabilities (RPWD) Act, 2016. (In case no suitable candidates are found in preferred category, other categories of disabled persons will be filled against reserved vacancies).

2. EWS category criteria and applicability is as described in Department of Personnel and Training's Office Memorandum No.36039/1/2019-Estt (Res) dated 31st January, 2019.

4. Eligibility:

- a. The candidate must be a citizen of India.
- b. The candidate must fulfill the required Educational Qualification, age and other requirements as mentioned in this advertisement on or before closing date of application i.e. 06/01/2023.

Sr. No.	Name of the Post	Required Educational Qualification
01	Junior Clerk	i) Should Posses a degree from recognized institute / University. ii) Should possess a Govt. Commercial Certificate OR Computer typing certificate with speed of not less than 40 words per minute in English or 30 words per minute in Marathi / Hindi issued by Govt. recognized institutes. iii) MS-CIT (certificate has to be submitted within 06 month of joining).
02	Dresser	10 th Pass with CMD Certificate from Govt. recognized institute / University.
03	Electrician	10 th Pass with ITI in Electrician Trade or relevant trade issued by Govt. recognized institutes of any State or its equivalent certificate.
04	Lab Assistant	12 th Pass with a DMLT passed from Govt. recognized institutes.
05	Mali	10 th Pass with One Year Certificate Course of Gardner (Mali) from Govt. recognized Institute / University.
06	Mazdoor	7 th Pass.
07	Midwife	12th passed with Auxiliary Nurse Midwifery Course under Bombay Nursing Act from Govt. recognized institute / University.
08	Peon	10 th Pass.
09	Pump Operator	10 th / matric or 12 th passed with ITI in Pump Operator Trade from Govt. recognized institute / University. Preference for additional qualification of Electrician / Wireman.
10	Safai-Karmachari	7 th Pass.
11	Valve Man	10 th Pass.

5. Detailed Advertisement, Format of the Application form and other information is available on website i.e. <https://aurangabad.cantt.gov.in>

6. Candidates are requested to download the application form from the above-mentioned website. The duly filled application form along with self-attested copies of documents mentioned in Sr. No.9 should be sent by Ordinary Post / Registered Post / Speed Post only on the below mentioned address:

**Chief Executive Officer
Office of the Aurangabad Cantonment Board,
Bungalow No. 10, Opposite Income Tax Office, Nagar Road, Cantonment
Aurangabad - 431 002 (Maharashtra)**

** The application should reach in prescribed time limit. The Aurangabad Cantonment Board is not responsible for postal delay. **(Any application received after time limit or through other channel viz. e-mail / by hand / courier will be rejected or not considered).**

7. Age Limit and its Relaxation:

Age limits for the post of Junior Clerk, Dresser, Electrician, Lab Assistant, Mali, Mazdoor, Midwife, Peon, Pump Operator, Safai-Karmachari, Valve Man is 21-30 years.

Note: The cutoff date for determining the age limits shall be 06/01/2023. Candidate should note that only the Date of Birth recorded in the Matriculation/Secondary School Examination Certificate or an equivalent certificate, will be accepted for determining the age eligibility and no subsequent request for its change will be considered or granted.

Age relaxation for various categories will be as under:

Category	Year of relaxation
UR	No age relaxation.
OBC	03 years (Only against reserve post of same category vacancy).
SC/ST	05 years (Only against reserve post of same category vacancy).
PWD	10 Years.
PWD+OBC	13 Years.
PWD+SC/ST	15 Years.
Ex-Servicemen (UR/General)	03 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application.
Ex-Servicemen (OBC)	06 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application.
Ex-Servicemen (SC/ST)	08 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application.

Departmental Candidates (General/UR) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 40 Years.
Departmental Candidates (OBC) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 43 Years.
Departmental Candidates (SC/ST) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 45 Years.

Note: The departmental candidates mean the Aurangabad Cantonment Board's Permanent Employees only.

Reservation benefits:

1.Reservation benefit will be available for category candidates in accordance with the instructions/orders/circulars issued from time to time by the Govt.

2. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificate issued to them by the competent/notified authority (in prescribed format) on or before the closing date of application; otherwise their claim for OBC/ Persons with Benchmark Disabilities (PwBD) /ex-servicemen shall be rejected.

(Note: -This will be regulated as per Govt. Guidelines.)

8. Application Fee:

Application fee will be paid through Demand Draft in favour of Chief Executive Officer, Aurangabad Cantonment Board, payable at Aurangabad from Nationalized Bank Only. The application fee once paid shall not be refunded under any circumstances and will not be used for any future recruitment process.

Sr.No.	Category	Fee Rs.
1	General/UR	700/-
2	OBC	700/-
3	EWS	700/-
4	Ex- Service Men/ Departmental Candidates (UR/OBC)	350/-
5	Female/SC/ST/PWD/Transgender	350/-

9. Duly self-attested photocopies of the following documents / certificates to be attached sequentially with application form: -

- a. Marksheet of the essential educational qualification criteria as mentioned at Sr. No. 04.
- b. Matriculation/Secondary School Examination Certificate or an equivalent certificate for date of birth proof.
- c. Two self-addressed envelopes of size 5" x 11" duly affixed Rs.10/-postal stamp.
- d. One Passport Size Photo pasted in given space on application form and two Passport Size Photos with name on backside stapled on front top of the application form.
- e. Caste Certificate, if applicable.
- f. If candidate applying for PH, copy of Disability / Medical Certificate issued by competent authority specifying percentage of disability.
- g. In the case of EWS -Income & Asset Certificate issued by competent authority as described in Department of Personnel and Training's Office Memorandum No.36039/1/2019-Estt (Res) dated 31st January, 2019.
- h. In the case of Ex-serviceman: -Discharge certificate from service, copy of Pension PPO and copy of Ex-serviceman identity card.
- i. Demand Draft as per applicable in favour of **Chief Executive Officer, Aurangabad Cantonment Board**, payable at Aurangabad from Nationalized Bank Only.

10. Admit Card / Summon Letter: - Application will be scrutinized and admit card only for eligible candidates would be sent by post/E-mail/Website.

11. Date, Time & Venue for conduct of Written Examination / Interview / Personality Test / Skill Test: -Will be published on website.

12. Mode of Selection: -

For Junior Clerk, Electrician, Lab Assistant, Midwife, Pump Operator post:

- a. The selection and merit will be based on written test only (The written test will be of 100 marks of Objective Type Questions having duration of 90 minutes). Answers to the questions will have to be marked on OMR Answer sheet.
- b. The written test will be conducted in **English and Hindi** only.

For Dresser, Mali, Mazdoor, Peon, Valve Man and Safai-Karmachari Post:

- a. The selection and merit will be based on written test only, provided that the candidate qualifies the skill test. (The written test will be of 100 marks of Objective Type Questions having duration of 90 minutes). Answer to the questions will have to be marked on OMR Answer sheet.
- b. Skill Test: -The candidates, who will qualify written test / shortlisted for the post of Dresser, Mali, Mazdoor, Peon, Valve Man, and Safai-Karmachari as per criteria set by appointing authority, will have to appear/undergo for the skill test mandatorily.

Skill test would include the demonstration of tasks which are actually the duties of the concerned post.

Illustration:-

Sr. No.	Name of the Post	Skill Test
1	Safai-Karmachari	Cleaning of public toilets (no manual scavenging), Clearing of bushes, Segregation of garbage, Cleaning of drainage etc.

The qualifying criteria/passing mark/qualifying marks in skill test will be set by appointing authority. Candidates who will obtain the qualifying/passing marks in the skill test will be considered for final ranking of selection as per marks obtained/secured by them in Written Examination.

The skill test will be of qualifying nature and mark secured in skill test will not be considered for final ranking/selection. The marks obtained in written test only will be considered for final ranking/selection.

Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Questions. There are four alternatives for the answer to every question. **For each question for which a wrong answer has been marked by the candidate, one-third (0.33) of the marks assigned to that question will be deducted as penalty.** If a candidate marks more than one answer for single question, it will be treated as a wrong answer even if one of the marked answers happen to be correct and there will be same penalty as above for those questions. If a question is left blank i.e., no answer is marked by the candidate, there will be no penalty for that question.

13. Syllabus for written examination: -

Sr. No.	Name of the Post	Subject
01	Junior Clerk	General intelligence and reasoning
		General awareness
		Numerical aptitude
		English Comprehension
		Computer Knowledge
02	Electrician	General intelligence and reasoning
		General awareness
		Numerical aptitude
		Syllabus related to Electrician Trade in ITI
03	Lab Assistant	General intelligence and reasoning
		General awareness
		Numerical aptitude
		Syllabus related to DMLT

04	Pump Operator	General intelligence and reasoning
		General awareness
		Numerical aptitude
		Syllabus related to Pump Operator Trade in ITI
05	Midwife	General intelligence and reasoning
		General awareness
		Numerical aptitude
		Syllabus related to ANM Course
06	Dresser	General intelligence and reasoning
		General awareness
		Numerical aptitude
		Syllabus related to CMD Course
07	Valve Man	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
08	Mali	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
		Syllabus related to Mali training/Garden Diploma
09	Peon	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
		English Comprehension
10	Mazdoor	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
11	Safai-Karmachari	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
		Syllabus related to sanitation and hygiene

14. General Conditions/Instructions/Information:

- a. The service of the appointed candidate / person will be governed under Cantonment Board Employees Service Rules 2021, Cantonments Act 2006 and Central Civil Service (Pension) Rules 2021 as amended from time to time by the Central Government as are applicable to employees of Cantonment Board.
- b. Separate application is to be sent for each post.
- c. Qualification acquired by the candidates should be strictly in accordance with the prescribed qualifications and the candidates should not seek claim equivalent of their qualification with that of the prescribed qualification.

- d. No request for change of any entries or part, originally indicated in the application form shall be entertained.
- e. The candidates should mention a valid email ID and a working Mobile Number in application form. The candidates are advised not to change the email ID or Mobile Number during the process of recruitment. They are also advised not to give email id / mobile number of any unknown person to avoid any complications.
- f. The candidates shall be held responsible for correctness of all information given by him / her and in case of any information / documents found to be incorrect at a later stage; action shall be taken against the candidates including debarring the candidate / dismissal from service.
- g. No correspondence in regard to the appointment will be entertained.
- h. No representation on any ground for non-appearance for the test etc. by the candidates will be entertained and his / her candidature will not be considered in such an eventually.
- i. Persons already employed should sent applications through proper channel.
- j. The candidate should not have been convicted by any court of law criminal act.
- k. Incomplete applications without relevant documents, signatures and applications received after due date shall summarily rejected.
- l. TA/DA will not be admissible for attending tests etc. as the case may be.
- m. The candidates will have to make their own arrangement for stay etc.
- n. Number of vacancies / posts may vary as per administrative exigencies / approvals.
- o. The mobile phones / pagers / Bluetooth devices etc. are strictly prohibited at the time of test.
- p. The candidates are advised to visit the website <https://aurangabad.cantt.gov.in> from time to time for further instructions / directions/ amendments etc. till completion of recruitment process.
- q. The candidates should note that their admission to examination will be purely provisional based on information given by candidates in application.
- r. The decision of the appointing authority i.e., the Chief Executive Officer would be final with regard to all matters connected with recruitment.
- s. The candidates will not take any benefits of typographical errors in advertisements.
- t. The appointing authority reserves the right to postpone / cancel / suspend / terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- u. If there are two or more candidates in the same category having equal marks in the examination/interview/personality test etc., the candidate older in age will get preference.
- v. The appointing authority shall draw a reserve panel/waiting list in addition to the number of candidates selected as per the notified vacancies. The reserve panel/waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer to appointment / Candidates not joining the post after acceptance of appointment / candidates found ineligible for appointment after verification of documents/certificates of registration of selected candidates, the same shall be filled up from this reserve panel/waiting list.

w. In case of any guidance / information / clarification applicants can contact Cantonment Board Aurangabad through e-mail at aur.recruitment@gmail.com

15. ALL THE APPLICANTS / CANDIDATES ARE REQUIRED TO BE PRESENT WELL IN ADVANCE TIME ON THE DATE & VENUE BEFORE THE COMMENCEMENT OF WRITTEN EXAMINATION / INTERVIEW / PERSONALITY TEST / SKILL TEST. ANY DELAY IN PRESENCE WILL BE MARKED AS ABSENT.

16. Abbreviations Used:-

UR	Unreserved
OBC	Other Backward Classes
SC	Scheduled caste
ST	Scheduled Tribe
PWD	Person with Disability
EWS	Economical Weaker Section
OMR	Optical Mark Recognition
TA/DA	Travelling Allowance/Dearness Allowance
MSCIT	Maharashtra State Certificate in Information Technology
ITI	Industrial Training Institute
OTQ	Objective Type Questions
DB	Decibels
PPO	Pension Payment Order
CMD	Certificate in Medical Dresser
ANM	Auxiliary Nursing Mid – Wife
DMLT	Diploma in Medical Laboratory Technology

Sd/xx-
(SANJAY C. SONAWANE)
CHIEF EXECUTIVE OFFICER
AURANGABAD CANTONMENT BOARD