

## BHARAT ELECTRONICS LIMITED

### APPLICATION FOR THE POST OF PROJECT OFFICER – I (HR)

**Instructions: TO BE FILLED IN BLOCK LETTERS.**

**Affix your  
Recent Colour  
Photograph and  
Sign Across the  
Photo**

1. **Full Name** : (Mr./Ms.) : \_\_\_\_\_  
(As per SSLC certificate)
2. **Father's Name** : \_\_\_\_\_
3. **Date of Birth (DD/MM/YYYY)** : \_\_\_\_\_
4. **Age** : \_\_\_\_ YY \_\_\_\_ MM (As on 01.02.2023)
5. **Gender** : Male/ Female/ Others
6. **Nationality** : \_\_\_\_\_
7. **Category (General / OBC / SC / ST/ EWS):** \_\_\_\_\_  
(Enclose Certificate in the prescribed format)
8. a) Indicate if you are a Person with Disability :  Yes  No  
If yes, indicate nature of Disability. \_\_\_\_\_  
(Enclose Disability certificate in the prescribed format)
- b) Degree of disability as indicated in the Certificate : \_\_\_\_\_
9. **Religion** : Hindu/Muslim/Christian/Sikh/Neo-Buddhist/ Zoroastrian/ Others (Please specify)
10. (a) **Qualification (Academic/Professional)**  
(Indicate division & year of passing)

Education (SSLC onwards)	Institution/University	Main Subjects Studied	Class/ Division	Grade/ % of Marks	Year of Passing
10 <sup>th</sup>					
12 <sup>th</sup>					
Diploma (If Applicable)					
B.E. / B.Tech.*					

(b) If your university / Institute followed an evaluation system other than percentage, kindly provide the conversion factor: \_\_\_\_\_

**10. Work Experience**

Name of the Organization	Employment Details		Experience		Designation	Cost to Company (In Rs.)	Details of responsibilities in brief
	From	To	Years	Months			
Total Work Experience (in Years and Months)							

**11. Details of relatives employed in BEL, if any**

Name	Relationship	Designation	Department	Unit

**12. Address with Pin Code**

a) Permanent Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pincode: \_\_\_\_\_

b) Correspondence Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pincode: \_\_\_\_\_

c) E-mail ID (in BLOCK LETTERS) : \_\_\_\_\_

(All correspondence will be made to this email id only)

d) Mobile No. : \_\_\_\_\_

**13. Application Fee Payment Details :**

Challan No. / SBI Collect Payment Receipt No.	Date of Payment	Amount (in Rs.)
		472/-

**14. Checklist of attached documents**

Sl. No.	Copies of Certificates	Yes/ No/ Not Applicable
1.	SSC/SSLC Marks Card as proof of Age	
2.	Marks sheets of all semesters (B.E/B.Tech/B.Sc Engg)	
3.	Final Degree Certificate (B.E/B.Tech/B.Sc Engg )	
4.	Conversion formula for conversion of CGPA/ DGPA/ OGPA or letter grade to percentage marks and awarded class, duly certified by the university/ Institution where applicable	
5.	Post qualification Experience certificates	
6.	No Objection Certificate from current employer, if applicable	
7.	Application Fee Payment Receipt	
8.	Category Certificate (OBC/ST/ST/EWS)	
9.	Any other certificates / testimonials (if any, may be attached)	

**15. Undertaking**

I hereby declare that the above statements are true and complete to the best of my knowledge and belief. In the event, the information is found to be false or incorrect; my candidature may be terminated without notice. I further declare that if any at stage it is discovered that an attempt has been made by me to willfully conceal or mis-represent facts, my candidature may be summarily rejected or may employment terminated.

Date:

SIGNATURE OF THE CANDIDATE

Place: