



Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
Krishi Nagar, Akola, (MS)- 444 104



No. Advt/R-ABI/101/2023

Date: 18/08/2023

Call for Application

UTKARSH-PDKV

Agri- Business Incubation Centre (R-ABI)

Following contractual positions is to be filled on purely contractual basis under project UTKARSH-PDKV, Agri Business Incubation Centre (R-ABI). Interested candidates shall send their applications in the prescribed proforma given on website duly filled application be submitted to Principal Investigator & CEO, R-ABI, Agri-Business Incubation Centre at SRS Oilseed Office, Oilseeds Research Centre Near Central Research Station, Dr. Panjabrao Deshmukh Krishi Vidyapeeth (M.S.), Akola- 444 104 latest by 28/08/2023. The shortlisted candidates will be called for interview.

The eligibility criteria and other terms and conditions are as under –

Sr. No.	Designation	Emoluments Per month (Rs. Lakh)	Job Qualification	Age Limit	Duration
1	Business Manager (1)	Maximum up to 1.0-1.25 Lakh Negotiable	M.Tech/MBA/CA/PGDM/Equivalent Master Degree in Agri-Business/ Finance/Commerce/Marketing/Agri. Marketing/AgriEconomics/Economics/Technology Commercialization/ Entrepreneurship from a recognized institute having relevant experience in of 3-5 years. Preferably experience in technology commercialization; Investment banking; Banking; Project appraisal, support incubators; Assessment and evaluation of projects startups and with experience in startup ecosystem.	Max 50 Years	The appointment is co terminus with the project or up to 31.03.2024. Whichever is earlier. The appointment is purely temporary and contractual & may be terminated at any time. Before 31.03.204 if PI found unsatisfactory performance of candidate
2	Assistant Manager (1)	Maximum 0.70 Negotiable	M.Tech/MBA/CA/PGDM/M.Com/ Equivalent Master Degree in Agri-Business/Finance/Commerce/Marketing/ Agriculture/ Agri.Marketing/Agri-Economics/ Economics/Technology Commercialization/Entrepreneurship from a recognized institute having relevant experience of 2-3 years. Preferably experience in technology commercialization; support incubators; banking/Investment banking/project appraisal/Assessment, evaluation of projects startups and with experience in startup ecosystem.		
3	Business Executive (1)	0.30	Master degree with IP experience/MBA/MCA/B.Tech./M.Sc./M.A or Equivalent Master Degree from recognized university. Good verbal and written communication skills. Strong literacy in computer, MS Office and Internet.		
4	Office Assistant (1)	0.25	Graduation in any stream/B.Com./BBA preferably with working knowledge of accounts and computers, including MS Office.		

Terms and Conditions:

1. A consolidated amount as mentioned in the table above will be paid to the selected candidates for the respective post.
2. Candidates who are already employed in Govt. Organization should produce "No Objection Certificate" from the present employer.
3. For SC/ST/OBC/OPEN candidates age limit will be maximum 50 years as on 28/08/2023.
4. No T.A/ D.A will be paid for appearing in the interview.
5. Candidates called for interview must bring detailed biodata affixed with recent passport size photograph of the candidate and self-attested photocopies of certificates in support of age, qualifications, experience, testimonials and other credentials.
6. Candidates must also bring all the original experience/testimonials in support of age, qualifications, experiences etc.
7. Canvassing in any form will liable to disqualify the candidates. The selection committee's decision will be final & binding in all respect.
8. Date and venue will be communicated to shortlisted candidates through e-mail only. Candidates will have to report at this institute one hour prior to scheduled date and time with all documents in original for verification etc.
9. The engagements shall be on the purely temporary on adhoc basis approved by the competent authority of Dr. PDKV, Akola.
10. The person so engaged, shall have to execute a contract bond of Rs.100/- before joining the assignment and they will have to abide by the terms and conditions as mentioned in the contract from and as mentioned under this order.
11. The selected candidates engaged shall be liable for discontinuation by the Principal Investigator of the concern scheme without any notice on account of unsatisfactory work or on any other valid ground. PI will have authority to terminate the services without mentioning any reason and any prior one month notice on unsatisfactory work which will suffer the project.
12. They shall be required to produce medical fitness certificate from Civil Surgeon within a period of 15 days from the date of their joining.
13. Since the technical manpower do not have status of regular employee they are not entitled to any regular leave.
14. The selected candidates shall have to join assignment within 10 days from the date of issue of this order, failing which the order shall be treated as cancelled. They shall have to produce all relevant certificates in original to the concern officer for verification.
15. On closer of the above project or in the event of abolition of the position held by the candidate concerned in the project his/her assignment shall stand terminated even before the completion of the tenure of the project. by the PI of the project.
16. They shall have to give one-month notice failing which one month's pay or a pay for the period of which such notice falls short in the event they leave/ resign the assignment before the expiry of the tenure.
17. The candidate will have no any claim for his/ her continuation of service as will as claim for regular establishment in the service of Dr.Panjabrao Deshmukh Krishi Vidyapeeth, Akola.
18. Candidates shall have to produce all original documents such as. Date of Birth, Educational Qualifications (SSC and above), experience certificate if any no objection certificate if employed to the concerned officer for verification at the time of joining the post.
19. Along with duly filled, in prescribed format application attached with xerox copies of all supporting documents should be submitted to this office before due date, without any supporting documents & applications not in specified format will be rejected.
20. If project continued the position may likely be re-advertise or continue, it will be sole decision of PI of project.
21. Frequently visit the website regarding the updates.

Sd/-
Principal Investigator & Head,
R-ABI
Dr. PDKV, Akola

APPLICATION PROFORMA

**FOR THE POST OF
BUSINESS MANAGER, ASSISTANT MANAGER AND BUSINESS EXECUTIVE
At UTKARSH-PDKV, R-ABI**

Affix Recent
Passport Size
Photo here

To,
Principal Investigator & CEO,
Agri-Business Incubation Centre
Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
Akola

Subject: Application for the post ofunder project Agri Business Incubation (R-ABI)

1.	Name of Candidate (Surname First)			
2.	Date of Birth		In words	
3.	Age as on 28/08/2023	Years	Gender	
4.	Caste		Category	
5.	Address for Correspondence With Pin Code			
6.	Mobile No.			
7.	E-mail			

Educational Qualification (Enclose self-attested copies with page numbers)

Qualification	Board/University	Year of passing	Percent obtained	Class	Subject
SSC					
HSC					
Graduation					
Post Graduation					
Additional qualification as per job qualification requirement					

Experience relevant to business development / startup (enclose documentary evidences with page numbers)

Name of employer	Post held	Pay scale	From (dd/mm/yy)	Upto (dd/mm/yy)	Total experience in years	No of Startups Developed

IP experience incubation experience/any other relevant experience (if any)

(Enclose documentary evidences with page numbers)

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No. of Startups Mentored :-

Significant achievements in industrial development/ entrepreneurship development / startup

(Enclose documentary evidences with page numbers)

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Any other relevant information:-

(Enclose documentary evidences with page numbers)

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(All the relevant documents (self-attested) in context to job qualification and any claim of experience should be attached with application)

Declaration

I hereby declare that, all the information provided is true and correct to my knowledge and belief and nothing is misinterpreted by me.

Date:

Signature of Candidate

Place:

(.....)

Note:

- Application should be submitted in typed format in the prescribed proforma only.
- Incompletely filled form will be rejected.
- All Documents evidence should be readable & clear with page number for witch it is submitted.
- Without documentary support claim will not be considered.
- Experience Certificate issued by competent authority will only be considered. Contact details of the issuing authority (mail, ph.no.) is must for verification.

APPLICATION PROFORMA

**FOR THE POST OF
OFFICE ASSISTANT
At UTKARSH-PDKV, R-ABI**

Affix Recent
Passport Size
Photo here

To,
Principal Investigator & CEO,
Agri-Business Incubation Centre
Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
Akola

Subject: Application for the post ofunder project Agri Business
Incubation (R-ABI)

1.	Name of Candidate (Surname First)			
2.	Date of Birth		In words	
3.	Age as on 28/08/2023	Years	Gender	
4.	Caste		Category	
5.	Address for Correspondence With Pin Code			
6.	Mobile No.			
7.	E-mail			

Educational Qualification (Enclose self-attested copies with page numbers)

Qualification	Board/University	Year of passing	Percent obtained	Class	Subject
SSC					
HSC					
Graduation					

Other Courses:- (Enclose documentary evidences with page numbers)

Qualification		Board/University	Year of passing	Percentage	Class
Tally					
Typing	Eng. (40 WPM)				
	Mar. (30 WPM)				

- Knowledge of Account Yes/No
- Knowledge of Computer Yes/No

Experience:- (Enclose documentary evidences with page numbers)

Name of employer	Post held	Pay scale	From (dd/mm/yy)	Upto (dd/mm/yy)	Total experience in years

Any other relevant information:- (Enclose documentary evidences with page numbers)

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Declaration

I hereby declare that, all the information provided is true and correct to my knowledge and belief and nothing is misinterpreted by me.

Date:

Signature of Candidate

Place:

(.....)

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