

**Mangrove and Marine Biodiversity Conservation Foundation of  
Maharashtra (Mangrove Foundation)**

**TERMS OF REFERENCE**

<b>Title of the Position</b>	<b>Project Associate - Forestry (3 position)</b>
Posting Locations	Palghar, Thane, Mumbai, Raigad, Ratnagiri and Sindhudurg The Project Associate - Forestry may be posted at any of the field locations, and shall be required to travel as often as necessary as per the exigencies of work.
Nature of Engagement	Temporary, on contractual basis
Duration	12 months (extendable, based on performance)
Professional fees	Rs. 25,000/- per month (consolidated)

**BACKGROUND**

To achieve the goals of coastal and marine biodiversity conservation in Maharashtra, a dedicated institution, the Mangrove and Marine Biodiversity Conservation Foundation of Maharashtra (or Mangrove Foundation) has been established by the Government of Maharashtra to focus on research and education, livelihood development, ecosystem conservation, policy development and interventions enabling participatory conservation of this unique ecosystem.

The foundation has the following specific objectives:

1. To protect, preserve, conserve, regenerate, restore, enrich and maintain the biodiversity of mangrove, coastal, wetland and marine habitats, having direct or indirect impact on human life.
2. To promote livelihoods, socio-economic development of communities dependent on these ecosystems.
3. To build research and academic capacity in the field of mangrove, coastal, wetland and marine ecosystems that will inform policy-making, act as a repository of information and build the foundation for capacity building and welfare programs.
4. To contribute to the overall goal of mangrove, coastal, wetland and marine conservation and be recognized as an institute of repute in the above said themes.

**JOB DESCRIPTION**

The Project Associate - Forestry shall be focused on coordinating mangrove restoration activities, forestry related livelihood development activities at the village that support the conservation of mangrove, coastal and marine biodiversity and ecosystems.

## DUTIES AND RESPONSIBILITIES

- The Project Associate will be posted in coastal districts and will be required to travel at various sites and forest offices in interior areas.
- They shall also be required to co-ordinate plantation works with forest officials at various levels.
- He / She must prepare plantation budget estimates and should be able to meet time lines of plantation activities.
- They should be willing to work in mangrove areas involving visits through creeks and long walks in difficult terrain.
- He/ she will assist the foundation to undertake plantation of mangrove species. They shall plan and organize development of nurseries, seed collection etc. They shall identify suitable sites for plantation of mangrove species.
- They shall assist in other livelihood activities as also and when required. They must be ready to work with villagers and motivate them for forestry related livelihood activities.
- Any other duties related to the project as assigned by the Mangrove Foundation.

## ELIGIBILITY

Graduation in Forestry from a recognized university/institute with minimum 55% marks. Should be able to read, write and speak Marathi fluently.

## METHOD OF APPLICATION

Applicants are requested to download and fill the “**Application Form**” (available at <https://mangroves.maharashtra.gov.in/Site/1109/Vacancies>) and send a PDF version of the completed form, via email, to [hr.mangrofefn@gmail.com](mailto:hr.mangrofefn@gmail.com), or a printed copy of the completed form, by post or hand delivery, to **The Executive Director, Mangrove Foundation, 302, 03<sup>rd</sup> Floor, Wakefield House, Sprott Road, Above Britannia & Co. Restaurant, Ballard Estate, Fort, Mumbai - 400001.**

Please note the following points during application, failing which your application will not be considered for selection.

1. Applications must be submitted only in the specified “Application Form” only and no other formats will be considered. Hand-written forms will not be accepted.
2. Please mention the name of the post in the subject of your email or on the envelope in this format: ***Application for <name of the post>***.
3. Only shortlisted candidates will be contacted.
4. The application deadline is specified in the advertisement. Applications submitted after this date will not be considered.

The Foundation reserves the right to reject any application without assigning any reason thereto.