



इंडिया पोस्ट  
पेमेन्ट्स बैंक

IndiaPost  
PaymentsBank

(A Government of India Undertaking)  
Corporate Office, Speed Post Centre Building, Bhai Veer Sing Marg, New Delhi -110001

## **RECRUITMENT OF VACANCIES IN SCALE III, V, & VI / VII ON REGULAR BASIS**

Advt. No. : IPPB/HR/CO/REC/2024-25/02

India Post Payments Bank Limited (IPPB) has been setup under the Department of Post, Ministry of Communications with 100% equity owned by Government of India having 650 branches all over India which aims to utilize all of India's 1,55,015 post offices as access points and 3~Lakh Postmen and Gramin Dak Sewaks (GDS) to provide doorstep banking services. IPPB is leading the next revolution of banking and financial literacy and this new model will pave the way for India's largest banking network to reach each and every corner of the nation.

In order to support our future growth and transformation challenges, we invite applications from qualified, energetic and dynamic candidates who will be appointed in Scale III, V, & VI / VII on Regular/ Deputation basis through online application mode in different disciplines as per details given below. Interested candidates who fulfil the eligibility criteria may apply online from **20.07.2024 to 09.08.2024** by visiting our website **www.ipponline.com**. No other mode of application will be accepted.

### 1. IMPORTANT DATES:

(i)	<b>Opening date for On-line Registration of Applications</b>	<b>20.07.2024: 10.00 AM</b>
(ii)	<b>Last date of On-line Submission of Applications with Fee</b>	<b>09.08.2024: 11.59 PM</b>

**Abbreviations used:** MMGS: Middle Management Grade/ Scale, SMGS: Senior Management Grade/ Scale, TEGS: Top Executive Grade/ Scale, UR: Un-reserved, OBC (NCL): Other Backward Classes (Non-Creamy Layer), EWS: Economically Weaker Section, SC: Scheduled Caste, ST: Scheduled Tribe

**2. Eligibility Criteria:** The age and post qualification experience as on 01.07.2024 for the posts specified at table 3 are prescribed as under:

Scale	Designation/ Post	Age as on 01-07-2024	Post Qualification Work Experience in Officer Cadre
MMGS-III	Senior Manager	26 to 35 Years	6 Years
SMGS-V	Assistant General Manager	32 to 45 Years	12 Years
TEGS-VI	Deputy General Manager	35 to 55 Years	15 Years
TEGS -VII	General Manager	38 to 55 Years	18 Years

3. Details of number of vacancies (tentative) including backlog reserved vacancies:

Dept.	Scale	Type of Employment	Designation	No. of Vacancies	Vacancy reserved for				
					UR	OBC	EWS	SC	ST
Finance	VI	Regular	DGM-Finance/CFO	1	-	1	-	-	-
	VII		General Manager - Finance/CFO		1	-	-	-	-
Technology	V	Regular	Assistant General Manager (Program/ Vendor Management)	1	-	1	-	-	-
Technology	V	Regular	Assistant General Manager (IT)	1	-	-	-	1	-
Information Security	III	Regular	Senior Manager (Security Administration)	1	1	-	-	-	-
Product	III	Regular	Senior Manager (Products & solutions)	3	1	1	-	-	1
Internal Audit	III	Regular	Senior Manager (Information System Auditor)	1	1	-	-	-	-
Operations	III	Regular	Senior Manager (ATM Operations)	1	1	-	-	-	-

Horizontal Reservation is applicable for Persons with Disability (minimum 40% Disability) as per Government of India norms.

Note: Post of CFO is only one and other vacancies are tentative and may increase or decrease as per requirement of the Bank.

4. Job description and Minimum Eligibility Criteria:

Department	Position	Job Description	Minimum Eligibility Criteria
Finance	DGM Finance/ General Manager - Finance/CFO	<ul style="list-style-type: none"> <li>Responsible for accurate and timely presentation and reporting of financial information of the Bank.</li> <li>Develop the Financial Strategy for the Bank, and ensure compliance to Financial Standards.</li> <li>Ensure all government regulations and requirements are disseminated to appropriate personnel and monitor overall financial and reporting compliance for the Bank.</li> <li>Assess organizational financial performance against both the annual budget and the organization's long-term strategy.</li> <li>Develop tools and systems to provide critical information to the CEO to help make recommendations on both strategy and operations.</li> <li>Ensure adherence to appropriate Accounting Policy, processes and procedures within the Bank for ensuring integrity of the financial statements and compliance with local (Indian GAAP/RBI) financial accounting &amp; reporting policies/ standards.</li> </ul>	<p><b>Minimum Educational Qualification:</b> Chartered Accountant (CA) from ICAI</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>CAIIB Certification is preferred.</li> <li>MBA (Finance) from University/ Institution/ Board recognized by the Government of India/ International University of repute (or) approved by a Government Regulatory Body, is preferred.</li> <li>CFA Certification from the CFA Institute is preferred.</li> </ol> <p><b>Post Qualification Work Experience (for the candidates applying for Scale VI):</b></p> <p>Minimum 15 years of experience in overseeing financial operations, preferably accounting and taxation matters, in banks/ large</p>

			<p>Corporates/ PSUs/Financial Institutions/ Financial Services Organizations, of which 10 Years should be in banks/ Financial Institutions of which 05 years should be at seniormanagement level.</p> <p><b>Post Qualification Work Experience (for the candidates applying for Scale VII):</b></p> <p>The candidate should have a minimum 18 years of experience in Finance domain.</p> <p><b>(of which)</b></p> <p>Minimum 15 years of experience in overseeing financial operations, preferably accounting and taxation matters, in banks/ large Corporates/ PSUs/Financial Institutions/ Financial Services Organizations, of which 10 Years should be in banks/ Financial Institutions of which 05 years should be at senior management level.</p>
Technology	AGM (Program/ Vendor Management)	<p><b>Vendor Selection:</b> Collaborate with internal stakeholders to identify IT requirements and assist in selecting suitable vendors through a competitive bidding process as per Policy of the Bank.</p> <p><b>Contract Negotiation:</b> Preparation of Bids, negotiate contract terms, pricing, and service level agreements (SLAs) with vendors to ensure favorable terms for the bank while maintaining quality services.</p> <p><b>Vendor Performance Monitoring:</b> Monitor vendor performance against SLAs and KPIs, and address any issues or discrepancies in a timely manner.</p> <p><b>Relationship Management:</b> Cultivate and maintain strong relationships with vendors, acting as the main point of contact for all vendor-related inquiries and escalations.</p> <p><b>Risk Management:</b> Identify and mitigate potential risks associated with vendor contracts and services, ensuring compliance with regulatory requirements and security standards.</p>	<p><b>Minimum Educational Qualification:</b></p> <p>B.E./B. Tech/MCA/Post graduate in IT/Management</p> <p><b>Post Qualification Work Experience:</b></p> <p>Minimum 12 years of experience in Banks/Financial Sector/Vendor Management.</p> <p><b>(of which)</b></p> <p>Minimum 5 years of experience in vendor management of IT domain in banking/financial services is mandatory at senior management level.</p>

**Cost Management:** Optimize vendor contracts and services to achieve cost savings without compromising quality or performance, vendor payments.

**Vendor Compliance:** Ensure vendors comply with all contractual obligations, regulatory requirements, and internal policies.

**Vendor Onboarding and Offboarding:** Facilitate the onboarding process for new vendors, including contract negotiations and integration with existing systems. Coordinate the offboarding process for terminated or non-performing vendors, ensuring a smooth transition to alternative solutions.

**Vendor Relationship Enhancement:** Continuously evaluate vendor performance and explore opportunities for process improvement and innovation. Advocate for the adoption of new technologies and best practices to enhance the bank's IT capabilities.

Technology

AGM  
(Information  
Technology)

- Develop and enforce information security policies and procedures to protect the bank and its customers.
- Ensure compliance with all applicable regulations including reporting.
- Provide oversight to day-to-day operations of technology function including oversight of directing staff (both in house and third party), Ensuring timely change s in applications, monitoring uptime of payments applications, Vendor management, payment processing etc who support administrative computing, networking, user services, application development and programming, telecommunications, and other information technology functions.
- Manage the day-to-day IT infrastructure and operations.
- Ensure required mechanisms are at place to have robust technology platforms that can block any cyber threats.
- Assist CGM (Technology)/Chief Technology Officer in managing technology capex and opex budget.

**Minimum Educational Qualification:**

B.E./B. Tech.

Note: B. Tech (With Specialization in IT/Computer Science or equivalent) is preferred.

**Post Qualification Experience:**

Minimum 12 years of experience in IT domain

(of which)

Minimum of 6 years of relevant experience in IT operations in banking (or) electronic payment services is mandatory.

<p>Information Security</p>	<p>Sr. Manager (Security Administration)</p>	<ul style="list-style-type: none"> <li>• Determine security requirements by evaluating business strategies and requirements.</li> <li>• Create new Information security requirements for applications that have insufficiently mitigated threats and guide application teams and other Technology teams in the implementation of new security requirements</li> <li>• Provide cyber security leadership and expertise to ensure the ongoing Confidentiality, Integrity, and Availability of systems and information.</li> <li>• Design, build and implement enterprise-class security systems for a production environment Align standards, frameworks and security with overall business and technology strategy</li> <li>• Conduct and review system security and vulnerability analysis reports for applications/apks and risk assessments; studying architecture/platform.</li> <li>• Engage and collaborate with application teams to derive an accurate description of their application architectures and apply the threat modeling methodology to identify and prioritize threats to those applications and to apply mitigating controls</li> <li>• Plan and evaluate the organization internal network and security technologies and develop requirements for local area networks (LANs), wide area networks (WANs), virtual private networks (VPNs), routers, firewalls, and related security and network devices;</li> <li>• Understand various industry wide encryption technologies and basis requirement, design the public key infrastructures (PKIs), Certification authorities (CAs) and digital signatures using both hardware and software</li> <li>• Identifying integration issues and Prepare cost estimates.</li> <li>• Implement security systems by specifying intrusion detection methodologies and equipment directing equipment and software installation and calibration preparing, preventive and reactive measures, creating, transmitting, and maintaining keys, providing technical support, completing documentation.</li> <li>• Develop and design test scripts to validate and security controls deployed and identify gaps before production deployment</li> </ul>	<p><b>Minimum Educational Qualification:</b>  BSc. in Electronics, Physics, Computer Science, Information Technology or B.Tech /B.E- Electronics, Information Technology, Computer Science or MSc. Electronics, Physics, Applied Electronics</p> <p><b>Certifications:</b> CISSP/CISA/ CISM/CEH is mandatory Certifications in Cyber Law, Cyber Security certification will be preferred.</p> <p><b>Post Qualification Experience:</b>  Minimum 6 years of experience in IT Domain in banking or Electronic Payment Services industry is mandatory</p>
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Internal Audit	Senior Manager (Information System Auditor)	<ul style="list-style-type: none"> <li>• Conduct Audits to assess the adequacy and effectiveness of implementation of established IS framework.</li> <li>• Recommend necessary updates to strengthen security controls and process documentation (i.e. control matrices, flowcharts, testing documentation) in accordance with IS audit objectives.</li> <li>• Repair, Design, Execute and Review Audit procedures to execute the annual audit plan, assess controls and to meet audit objectives.</li> <li>• Verify compliance of organizational security policies and government regulations.</li> <li>• Study and analyze reports received from various financial institution, non-banking financial institutions and financial regulatory bodies of India in coordination with information Security Department (ISO).</li> <li>• Analyze and interpret audit results and prepare reports for putting up to leadership, and perform statistical sampling to accomplish audit procedures</li> <li>• Perform testing and walk-through procedures to determine compliance on</li> </ul>	<p><b>Minimum Educational Qualification:</b></p> <p>BSc. in Electronics, Computer Science, Information Technology or B.Tech /B.E- Electronics, Information Technology, Computer Science or MSc. Electronics, Applied Electronics</p> <p><b>Compulsory Certifications:</b> CISA</p> <p><b>Post Qualification Experience:</b></p> <p>Minimum 6 years of experience in IS Audit in banking or Electronic Payment Services industry is mandatory.</p> <p>Experience in Cyber Security, Ethical Hacking are preferred</p> <p><b>Desired Certifications-</b> CISSP/CISM/CEH</p>



		<p>assigned &amp; mandated/required processes.</p> <ul style="list-style-type: none"> <li>• Evaluate the adequacy and timeliness of management's response and the corrective action taken on significant audit recommendations.</li> <li>• Provide appropriate recommendation for the mitigation of identified IS risks.</li> <li>• Run IS awareness campaigns and provide is training to the key stakeholders in coordination with ISD.</li> <li>• Act as liaison for internal management and external IT auditors.</li> <li>• To provide consultancy to information Security Function for including best practices in developing framework for information Security.</li> <li>• Act as Project leader for special audit projects and provide advisory and consulting services to management.</li> <li>• Any other matter, as may be entrusted by the Bank from time to time</li> </ul>	<p><b>Desired Key Skills-</b> Experience in conducting tools based Audits for Application and IT infrastructure including but not limited to Vulnerability testing's, Penetration Testing's, Source Code Testing's, Red Teaming Attacks etc . Hands on experience on Audit tools leka Nessus, Metasploit, NMap etc.</p>
Products	Senior Manager (Products & solutions)	<ul style="list-style-type: none"> <li>• Define and implement the Bank's vision for customer engagement through the development of relevant and innovative product</li> <li>• Supervising End to end integration and implementation of the assigned projects for various product segments like CASA, Payments, Third party, Channels.</li> <li>• Ensure streamlining operating process, user journeys, compliance and IT requirements for product/system/service development.</li> <li>• Review Impact analysis (IAs) and Wireframes, manage technical builds and coordinate for various testing's, ensure product implementation by coordinating with various teams.</li> <li>• Aligned with internal and external stakeholders for Joint Project implementation for the Bank and Department of Posts.</li> <li>• Review Go-To-Market (GTM) strategy and Work closely with the various teams for implementation and success of the project.</li> <li>• Continuously obtain feedback from various stakeholders regarding the issues being faced by customers while operating at front end and putting up the new changes accordingly to enhance customer experience.</li> <li>• Ensuring the implementation of compliances for products with respect to regulatory and security aspects.</li> </ul>	<p><b>Minimum Educational Qualification:</b> Any Graduate with MBA (02 years) or equivalent</p> <p><b>Post Qualification Work Experience:</b> Minimum 06 years of experience in a Bank/ Financial Institutions dealing with direct Product Management / Development role Process, Policies and SOPs related to Retail/Digital Banking products like Card Issuance, Acquiring and/or payment products like UPI, AePS, BBPS and Remittances. Should be conversant with industry grade use cases and must have handled Fintech alliances.</p> <p>Preference will be given to candidates having direct exposure/work experience in in Banks/Payments network such as NPCI, MasterCard, Visa managing the above-mentioned products.</p>

- Keep updated on market trends and new product innovations for effective delivery of Products and benchmarking with peers.
- Participate in industry events & forums to stay up to date and acquire business intelligence for effective product management.
- Responsible for designing and developing the IPPB retail product offering covering various Products such as IMPS, UPI, AEPS, BBPS, Prepaid Cards, Remittances (Domestic & International), Bharat QR
- Manage the product development lifecycle by working closely with other members in the product & sales teams and ongoing upgrades and improvisations.
- Direct responsibility to manage the Product P&L for the Bank for portfolio of existing & future products assigned.
- Relationship management and engagement with payment networks/industry bodies/regulators such as NPCI, MasterCard, Visa, RBI amongst others.
- Support research, market evaluations, customer feedback assimilation, industry trends to continuously identify opportunities for evolving and refining the product.
- Continuously evaluate and update the existing processes with the view of delivering operational excellence.
- Comprehend the customer insights to make informed decisions about the existing product portfolio and as an input into the new product development. Execute analytical/modelling scenarios using appropriate tools and with reasonable assumptions (e.g., business cases, synergy estimations, workforce planning)
- Develop product offerings and engagement model that transcend the full range of customers from urban to rural

Operations

Senior Manager (ATM Operations)

- Handling ATM & Card operations.
- ATM incident monitoring and cash operations
- Dispute Management.
- Cash reconciliation & settlement.
- Liason with CRA/MS Vendor/internal team/Post office team.
- Reporting and other ATM related operations.

**Minimum Educational Qualification:**

Graduate in any discipline.

**Note:**

1. CAIIB Certification is preferred.



		<ul style="list-style-type: none"> <li>• Ensure regulatory compliance w.r.t ATM operations.</li> <li>• Handle CPC/NPCI related settlements</li> </ul>	<p>2. Candidate with Post Graduate Degree in Finance/ Commerce will be preferred.</p> <p><b>Post Qualification Work Experience:</b></p> <p>Minimum 6 years of experience in Banking Operations / Financial Services/Payment Systems industry is mandatory.</p> <p style="text-align: center;"><b>(of which)</b></p> <p>Minimum of 2 years of experience must be in heading/managing the Payment Domain and ATM Reconciliations.</p>
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### 5. General instructions for candidates applying for the above-mentioned positions:

- The candidate working in Central/State Government/PSBs/PSUs/Autonomous Bodies must be working in the immediate lower scale or equivalent for a minimum period of one year.
- For candidates working in Private Sector, the CTC applicable in the immediate lower scale in IPPB (refer point 09- Compensation/Pay of this advertisement), must be drawn by the candidate for at least a period of one year.
- The Degree/ PG Diploma/ PG Degree must be from the recognized University/Institute, recognized AICTE/UGC/Central or Deemed University **and should be regular/full time course**. In case of any dispute arising about admissibility of any particular qualification, the decision of India Post Payments Bank Limited (IPPB) shall be final and binding.
- For all the minimum qualifications, the minimum qualifying marks shall be **60%** except the qualifications like CS/CA/ICWA.
- Wherever percentage (%) of marks is not awarded by the Board/ University/ Institute and only grades (e.g. GPA /CGPA/CQPI) are awarded, the same should be converted to the exact equivalent percentage (%) of marks as per the following formula:
  - For the purpose of calculating final marks, the aggregate marks of all semesters/ years would be taken. Rounding of percentage will not be acceptable under any circumstances, hence 60% of marks and above will **only** be considered. **On a 10-point scale CGPA/GPA of 6.0 will be considered as 60 %**. The fraction of percentage so arrived will be ignored **i.e. 59.9 % will be treated as less than 60%**.
- In case the result of a particular examination is posted on the website of the University / Institute and web-based certificate is issued, then the date of passing will be reckoned from the original document / certificate issued and signed by the appropriate authority.
- Candidates of SC/ST/OBC-NCL category can also apply for Unreserved Post/ vacancy but they shall not claim any relaxation otherwise applicable for reserved categories.

### 6. Selection Process:

- Selection will be made on the basis of Interview. However, the Bank reserves the right to conduct assessment, Group Discussion or Online Test in addition to interview. Merely satisfying the eligibility norms do not entitle a candidate to be called for Interview/Group Discussion or Online Test.
- IPPB reserves the right to call only the requisite number of candidates, as decided by the competent authority at the Bank, for the Assessment/ Interview/ Group Discussion or Online Test after preliminary screening/ short listing with reference to candidates' qualification, experience, profile vis-a-vis job requirements, etc.

- c) Results of the candidates who have qualified for various stages of the recruitment process and the list of candidates finally selected will be made available on the website.

#### 7. Application Fee / Intimation Charges (Non-Refundable)

Category of Applicant	Application Fee
SC/ST/PWD (Only Intimation charges)	INR 150.00 (Rupees One Hundred and Fifty Only)
For all others	INR 750.00 (Rupees Seven Hundred Fifty Only)

- i. Candidates should ensure their eligibility before paying the fees/applying online.
- ii. Application once submitted will not be allowed to be withdrawn and fee once paid will NOT be refunded under any circumstances nor can it be held in reserve for any other future selection process.

#### 8. Reservations & Relaxations:

- (a) Reservations and relaxations for SC/ ST/ OBC (Non-Creamy Layer) / PWD (**Degree of Disability 40% or above**) candidates will be provided as per guidelines of Govt. of India for the purpose.
- (b) Age relaxation for Ex-Servicemen category candidates is applicable as per Government of India guidelines.
- (c) The upper age limit is relaxed by 5 years for SC/ST, 3 Years for OBC (Non-Creamy Layer) and 10 years for PWD-UR, 13 years for PWD-OBC (Non-Creamy layer) and 15 years for PWD-SC/ST candidates.
- (d) The age of candidates claiming relaxation under point 8 should not exceed 56 years as on 01.07.2024.
- (e) The OBC candidates who belong to 'Creamy Layer' are not entitled for concession admissible to OBC Category and such candidates have to indicate their category as General.

#### 9. Pay scale and allowances for Regular positions:

Scale	Basic Pay Scale (in Rs.)	Approximate CTC
		(Per Month)
Scale VII	1,56,500 – 4,340 (4) – 1,73,860	4,36,271/-
Scale VI	1,40,500 – 4,000 (4) – 1,56,500	3,91,408/-
Scale V	1,20,940 – 3,360 (2) – 1,27,660 – 3,680 (2) – 1,35,020	3,16,627/-
Scale IV	1,02,300 – 2,980 (4) – 1,14,220 – 3,360 (2) – 1,20,940	2,67,876/-
Scale III	85,920 – 2,680 (5) – 99,320 – 2,980 (2) – 1,05,280	2,25,937/-
Scale II	64,820 – 2,340 (1) – 67,160 – 2,680 (10) – 93,960	1,77,146/-

The Cost to Company (CTC) of officers includes other pay and perks, such as Dearness Allowance, City Compensatory Allowance, Special Allowance, Fixed Personal Pay, Bouquet of Allowance (@50% of basic pay), NPS, Gratuity, HRA/ Leased accommodation & Mediclaim Facility etc. as per service rules in force from time to time. **In addition to the above, the officer would be entitled to Performance Pay as per criteria defined by IPPB from time to time.**

**10. Posting:** The selected officers will be posted at Corporate Office, New Delhi. However, **the Bank reserved the right to post the officer anywhere in India.** Candidates willing to serve anywhere in India should apply.

**11. Service Agreement Bond (for regular officers):** The selected candidates in SMGS (Scale-III) are required to serve the Bank for a minimum period of 36 (Thirty-Six) months. Failure on the part of candidate to serve the Bank for a minimum period of 36 (Thirty-Six) months would be termed as breach of bond agreement. The candidate will be required to execute a bond of ₹ 2,00,000/- (rupees two lacs only) plus applicable GST for the same at the time of joining.

**12. Application Guidelines:** A candidate can apply for **more than one post** by filling separate applications for each post. Candidates can apply online only from 20.07.2024 to 09.08.2024. No other mode of application (other than online) will be accepted.

### 13. Action against candidates found guilty of misconduct

Candidates are advised in their own interest that they should not furnish any particulars/details/information or make statements that are false, incorrect, tampered, fabricated and should not conceal or suppress any material information while filling up the application form and submitting the attested copies of testimonials. In case it is detected at any time that the candidate has indulged in any of the above-mentioned activities, he/she will not only be disqualified but will be liable to be dismissed from the services of IPPB at any time, even after being selected and after joining IPPB's service. At the time of Interview, if a candidate is (or has been) found guilty of:

- i. Using unfair means during the selection process, or
- ii. Impersonating or procuring impersonation by any person, or
- iii. Misbehaving in the Personal Interview/ Group Discussion, or
- iv. Resorting to any irregular or improper means in connection with his/her candidature, including resorting to canvassing for his candidature, or obtaining support for his/her candidature, by any means, such candidate may, in addition to rendering himself/herself liable to criminal prosecution, shall also be liable:
  - (a) To be disqualified from the selection process for which he / she is a candidate;
  - (b) To be debarred, either permanently or for a specified period, from any examination or recruitment conducted by IPPB.

### 14. Medical Fitness

Medical Fitness and Character (wherever applicable) verification of selected candidates: The appointment of selected candidates will be subject to their being declared medically fit by a Doctor or a panel of Doctors approved by IPPB and upon satisfactory verification of their character, antecedents (wherever applicable). Till such time, their appointment will be provisional.

### 15. General information

- i. Only Indian Nationals are eligible to apply.
  - ii. Incomplete on-line application, in any respect shall be rejected and no further correspondence shall be entertained. In addition, no other means/mode of submission of application shall be accepted under any circumstances.
  - iii. No TA/DA will be paid to any candidate for appearing in the Written Exam/ Interview.
  - iv. No modifications are allowed after candidate submits the online application form. If any discrepancies are found between the data filled by the candidate online and the original testimonies, his candidature **is liable to be rejected**.
  - v. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/ her candidature is liable to be rejected at any stage of the recruitment process or after recruitment or joining.
  - vi. Candidates employed with Central or State Government / PSBs / PSUs / Autonomous Bodies have to produce No Objection Certificate (NOC) at the time of interview. ***If the candidate fails to provide the NOC at the time of Interview he/she will not be allowed to appear for the interview.***
16. The management reserves the right to fill or not to fill or partially fill any of the above positions without assigning any reasons whatsoever. IPPB also reserves the right to cancel / restrict / modify / alter the recruitment process, if required.
17. Any modifications/ amendments /corrigendum in respect of the above advertisement shall be made available only on IPPB's official website. No further press advertisement will be published. Hence prospective applicants are advised to visit IPPB's website regularly for this purpose.

18. All correspondence/announcements with respect to above recruitment process shall be done through e-mail/notices on the company's website. Important information regarding recruitment will be available in IPPB website and as such, candidates are advised to visit the same frequently. It is the responsibility of the candidate to download/print the Admit Card/ Interview Call Letters. Company will not be responsible for any loss of email sent, due to invalid/ wrong Email ID provided by the candidate or due to any other reason. Candidate's E-mail Id and Mobile No. should be valid for at least one year.
19. For any queries related to online application candidates may write on company's email id: [careers@ippbonline.in](mailto:careers@ippbonline.in).
20. Please go through the detailed instructions before filling online application- Annexure – I.
21. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Delhi only.

**Sd/-**  
**Chief HR Officer**  
**Speed Post Centre, Bhai Veer Singh Marg, New Delhi – 110 001**